

DD/A Registry

78-3673/4

WFO *Commo-4*

12 DEC 1978

Executive Registry

78-6688/1

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: John F. Blake
Deputy Director for Administration

SUBJECT: Agency Telephone Directories

REFERENCES: (a) Memorandum from Acting Deputy Director for Administration, dated 6 November 1978, subject: Listing of Employee Names in Agency Phone Directories

(b) Memorandum from Deputy Director of Central Intelligence, dated 21 September 1978, subject: Agency Telephone Directory

STATINTL

1. Action Requested: This memorandum requests your signature on the attached proposed Headquarters Notice Agency Telephone Directories.

2. Background: You indicated your willingness to consider the publication of component telephone directories where no cover issues were likely to arise. In annotating Reference (a), the Director of Central Intelligence supported this position.

3. Recommendation: It is recommended that you approve the publication of the attached Headquarters Notice by your signature thereon.

for John F. Blake

Attachment

SUBJECT: Agency Telephone Directories

Distribution:

Orig - DDCI
1 - ER
1 - C/CCS
1 - D/Sec
2 - DDA

STATINTL ORIGINATOR:



Robert W. Gambino
Director of Security

10 Nov 78
DATE

78-6688/2

13 DEC 1978
STATINTL

COMMUNICATIONS

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AGENCY TELEPHONE DIRECTORIES

1. The CIA telephone directory, published periodically, contains only organizational and functional sections as well as instructions on use of the telephone. For reasons of cover and security, it does not include alphabetical listing of personnel by name. Employees are reminded that individual accountability for this directory is required and it is not to be removed from CIA buildings.

2. Black, red, and secure line telephone extensions are contained in the organizational and functional sections. Black and red line telephone extensions for individual Agency employees can be obtained from the Agency operator, extension 70. Secure voice extensions for employees can be obtained from the Secure Voice Information Operator on Tandem switch, extension 3-0111.

2. As a general rule, for cover and security reasons, component telephone directories containing the names of employees are discouraged. However, where no cover considerations are likely to arise, such directories may be published with the approval of the Deputy Director of Central Intelligence.

/s/ Frank C. Carlucci

Frank C. Carlucci
Deputy Director
of
Central Intelligence